



## Job Description: Part-time Sales Associate

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### Position Summary

The primary responsibilities of the Sales Associate position are to maintain outstanding customer service, generate sales, merchandise product, and support the store management team. Hourly pay rate range \$16 - \$19.

### Major Responsibilities

The major responsibilities for this position include:

- Possess basic knowledge of general hardware, and be comfortable in assisting customers with electrical, plumbing, painting, gardening, and cleaning products.
- Be willing to learn key cutting and mixing paint.
- Uphold merchandising and store cleanliness standards
- Be willing to learn how to use the POS (Point-of-Sale) computer/cash register.
- Provide excellent customer service.

### Physical Requirements

The minimum physical requirements for this position include:

- Ability to stand for an extended period of time, as well as walking the store to assist customers as needed.
- At times, might need to lift packages of product, not to exceed 60 lbs.

*Job responsibilities may change based on the needs of the business.*

To apply, please email your cover letter, resume, and application (found on our website) to: [corbethardware@gmail.com](mailto:corbethardware@gmail.com).

Applicants may also apply in-person at Jim Corbet's Ace Hardware, 800 Magnolia Avenue, Larkspur, CA 94939.

We look forward to hearing from you!

Corbet's Hardware